Santa Barbara Unified
Every child, every chance, every day.

School Year: 2019-2020

ANNUAL VERIFICATION OF STUDENT ADDRESS

Administrative Regulation 5111.1:

Prior to admission in district schools and at the beginning of each subsequent school year, parent(s) or legal guardian(s) shall provide proof of a student's residency within the district. **Failure to provide reasonable evidence of residency will delay your student(s) being placed in classrooms (Grades TK-6) or courses (Grades 7-12).**

Reasonable evidence of residency may be established by documentation including, but not limited to, the following:

Please present one of the following documents to school staff:

- ☐ Property Tax Statement-Grant Deed
- ☐ Rental Lease/Contract/Rental Receipt
- ☐ Utility Service Bill – gas, electric, water
- ☐ Pay Stub
- ☐ Voter Registration
- ☐ Correspondence from a government agency
- ☐ Declaration of Residency
- ☐ Declaration of Residency (Unaccompanied youth)

Note:
A student in good standing who moves out of the boundaries of their school of residence, but remains within district boundaries shall have 30 days to exercise their right to remain in their school of attendance. ***Change of address presented after 30 days will require the parent/guardian to submit an Intradistrict Transfer application to the District Office/Student Services.***

School: _____ Student ID #: _____

Student Name: _____ Grade: _____ Date of Birth ___/___/_____

Address: _____
Street City State Zip Code

Parent Name: _____ Parent Telephone #: _____

Parent Signature: _____ Date: _____

Form is NOT VALID without verification signature and date by school staff.

For school use only:

Verified by _____ ***Verification Date:*** ___/___/_____