Santa Barbara Unified School District  
Board Policy  

Business and Non-Instructional Operations  

RELATIONS WITH VENDORS  

No district employee or Governing Board member shall accept personal gifts, commissions or expense-paid trips from individuals or companies selling equipment, materials or services required in the operation of district programs. Gifts include any gift purchased specifically for an employee which is not generally offered to other buyers.  

This policy does not prohibit employees from accepting promotional or advertising items such as calendars, desk pads, notebooks and other office gadgets which are offered by business concerns free to all as part of their public relations programs. Consumable items are to be offered to all staff members in a communal location.  

District employees who work for or serve as consultants for potential vendors shall not participate in evaluating any equipment, materials or services of that vendor or its competitors.  

(cf. 6161.1 - Selection and Evaluation of Instructional Materials)  
(cf. 9270 - Conflict of Interest)  

This policy does not prohibit the acceptance of materials and/or services which are of use and benefit to the district.  

(cf. 3290 - Gifts, Grants and Bequests)  

Legal Reference:  
EDUCATION CODE  
60071  Prohibited offers to influence adoption or purchase of instructional materials  
60072  Acceptance of consideration or inducements by school official  
60073  Penalties for violation of article  
60074  Supplying sample copies  
60075  Receiving sample copies  
60076  Inapplicability of article; royalties or other compensation of school official for writing or preparing instructional materials; claim of district to royalty  

SANTA BARBARA UNIFIED SCHOOL DISTRICT  
Santa Barbara, California       June 17, 2008