

# Santa Barbara Unified School District

## Board Policy

### All Personnel

BP 4127

4227

### TEMPORARY PUPIL ACTIVITY PROGRAM SUPERVISORS, DIRECTORS, AND COACHES

4327

The Governing Board desires to employ highly qualified individuals to supervise, direct, or coach pupil activity programs in order to enhance the knowledge, skills, motivation, and safety of students. Such programs must be sponsored by or affiliated with the district, and the individual must supervise the program on either a paid or volunteer basis.

*(cf. 6142.7 - Physical Education and Activity)*

*(cf. 6145.2 - Athletic Competition)*

The Superintendent or designee may hire a certificated or noncertificated employee, other than a substitute employee, to supervise or instruct activities as a temporary employee in a limited assignment capacity. (5 CCR 5590)

*(cf. 4121 - Temporary/Substitute Personnel)*

When hiring a person to fill a position as a temporary pupil activity program supervisor, director, or coach, the position shall first be made available to qualified certificated teachers currently employed by the district.

All pupil activity program supervisors, directors, and coaches shall be subject to Board policies, administrative regulations, and California Interscholastic Federation bylaws and codes of ethical conduct.

*(cf. 4118 - Dismissal/Suspension/Disciplinary Action)*

*(cf. 4218 - Dismissal/Suspension/Disciplinary Action)*

*(cf. 5131.1 - Bus Conduct)*

*(cf. 5131.63 - Steroids)*

*(cf. 5141.1 - Child Abuse Prevention and Reporting)*

Noncertificated pupil activity program supervisors, directors, and coaches shall have no authority to assign grades to students.

*(cf. 5121 - Grades/Evaluation of Student Achievement)*

### Qualifications and Training

The Superintendent or designee shall establish qualification criteria for all pupil activity program supervisors, directors, and coaches in accordance with law and district standards. These criteria shall ensure that pupil activity program supervisors, directors, and coaches possess an appropriate level of competence, knowledge, and skill.

Any noncertificated employee or volunteer who works with students in a district-sponsored program as delineated in Education Code 49024 shall, prior to beginning his/her duties, submit to the Superintendent or designee either an Activity Supervisor Clearance Certificate issued by the Commission on Teacher

Credentialing or a Department of Justice and Federal Bureau of Investigation criminal background clearance. (Education Code 49024)

(cf. 1240 - Volunteer Assistance)

(cf. 4112.5/4212.5/4312.5 - Criminal Record Check)

Following the selection of a temporary athletic team coach, the Superintendent or designee shall certify to the Board, at the next regular Board meeting or within 30 days, whichever is sooner, that the coach meets the qualifications and competencies required by 5 CCR 5593. By April 1 of each year, the Board shall certify to the State Board of Education that the provisions of 5 CCR 5593 have been met. (5 CCR 5594)

In addition, the Superintendent or designee shall regularly report to the Board regarding the extent to which the district's coaches have completed the trainings required by law, including those required pursuant to Education Code 33479.6 and 49032, and by district policy.

*Legal Reference:*

*EDUCATION CODE*

*35179-35179.7 Interscholastic athletics*

*33479-33479.9 The Eric Parades Sudden Cardiac Arrest Prevention Act*

*44010 Sex offense*

*44011 Controlled substance offense*

*44332-44332.5 Temporary certificates*

*44424 Conviction of a crime*

*44808 Liability when students are not on school property*

*44916 Written statement indicating employment status*

*44919 Classification of temporary employees*

*45125.01 Interagency agreements for criminal record information*

*45347 Instructional aides subject to requirements for classified staff*

*45349 Use of volunteers to supervise or instruct students*

*49024 Activity Supervisor Clearance Certificate*

*49030-49034 Performance-enhancing substances*

*49406 Examination for tuberculosis*

*CODE OF REGULATIONS, TITLE 5*

*5531 Supervision of extracurricular activities*

*5590-5596 Duties of temporary athletic team coaches*

*COURT DECISIONS*

*Neily v. Manhattan Beach Unified School District, (2011) 192 Cal. App. 4th 187*

*Kavanaugh v. West Sonoma County Union High School District, (2003) 29 Cal. 4th 911*

*CTA v. Rialto Unified School District, (1997) 14 Cal. 4th 627San Jose Teachers Association, CTA, NEA v.*

*Barozzi, (1991) 230 Cal.App.3d 1376*

*Management Resources:*

*CSBA PUBLICATIONS*

*Steroids and Students: What Boards Need to Know, Policy Brief, July 2005*

*CALIFORNIA INTERSCHOLASTIC FEDERATION PUBLICATIONS*

*California Interscholastic Federation Constitution and Bylaws*

*Pursuing Victory with Honor, 1999*

*COMMISSION ON TEACHER CREDENTIALING CODED CORRESPONDENCE*

*10-11 Information on Assembly Bill 346 Concerning the Activity Supervisor Clearance Certificate (ASCC), July 20, 2010*

*WEB SITES*

*CSBA: <http://www.csba.org>*

*California Athletic Trainers' Association: <http://www.ca-at.org>  
California Department of Education: <http://www.cde.ca.gov>  
California Interscholastic Federation: <http://www.cifstate.org>  
Commission on Teacher Credentialing: <http://www.ctc.ca.gov>  
National Athletic Trainers' Association: <http://www.nata.org>*

SANTA BARBARA UNIFIED SCHOOL DISTRICT  
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