

Citizens' Bond Oversight Committee

DRAFT Minutes for Monday, June 12, 2017
Santa Barbara High School's Peabody Stadium
700 E. Anapamu St. Santa Barbara, CA

1. Call to Order

The Citizens' Bond Oversight Committee meeting was called to order by Chair Knecht at 5:35 p.m.

Pledge of Allegiance

Led by Chair Knecht.

Roll Call

Sign-in sheet was distributed.

Citizens' Bond Oversight Committee members (CM) present:

- Chris Morgan, business organization representative
- Frank Stevens, senior citizens' organization representative
- Greg Levin, SBUSD parent and PTA representative (arrived at 5:50 p.m.)
- Margie Yahyavi, business organization representative
- Sandra Wood, SBUSD parent representative
- Sarah Knecht, SBUSD parent and PTSA member representative
- Taryn O'Neil, bona-fide taxpayers representative

CM absent:

- Cyndie Young, community at-large representative
- Lang Sligh, community at-large representative

Santa Barbara Unified School District (SBUSD) staff present:

- Alma Flores, administrative assistant
- David Hetynk, director of facilities and operations
- Meg Jetté, asst. supt. of business services
- Richard Whirty, project manager

Public Comment

None

2. Establish CBOC Membership Terms (item was taken out of order)

Chair Knecht, reviewed item 5.4 *Term* of the CBOC bylaws: *members will draw lots or otherwise select a minimum of two members to serve for an initial one (1) year term and the remaining members for an initial two (2) year term.*

Chair Knecht asked committee members for volunteers for a one-year term:

- CM Frank Stevens volunteered for an initial one year term.
- CM Sandra Wood volunteered for an initial one year term.

CMs Yahyavi, Morgan and Vice-chair O'Neil all volunteered for an initial two year term.

Motion to approve the CBOC membership one and two year terms was made by CM Yahyavi. Second by CM Morgan.

Ayes: 6 (Stevens, Yahyavi, Morgan, O'Neil, Knecht, Wood). Noes: 0. Absent: 3 (Levin, Sligh, Young).

Motion passed: 6:0:3

3. Review and Approval of December 12, 2016 Measure R2010 and March 13, 2017 CBOC Draft Minutes

Motion to approve the Measure R December 12, 2016 draft minutes by CM Stevens. Second by CM Yahyavi. Ayes: 6 (Stevens, Yahyavi, Morgan, O'Neil, Knecht, Wood). Noes: 0. Absent: 3 (Levin, Sligh, Young).

Motion passed: 6:0:3

Motion to approve the CBOC March 13, 2017 draft minutes by VC O'Neil. Second by Chair Knecht.

Ayes: 6 (Stevens, Yahyavi, Morgan, O'Neil, Knecht, Wood). Noes: 0. Absent: 3 (Levin, Sligh, Young).

Motion passed: 6:0:3

4. Financial Report Update (item was taken out of order)

Director of Facilities and Operations David Hetynok and Asst. Supt. of Business Services Meg Jetté presented the item. Ms. Jetté began by presenting the new format for the detailed financial report. The remaining budget for Measures Q2010 and R2010 will be moved into the Measure I2016 and J2016 budgets. The budget detail reports should match the budget summary reports and contain information through May 31, 2017. The Measure J elementary projects, except for McKinley and Las Flores, are intended to be completed prior to the 2017-18 school year. Construction projects that are not completed by agreed upon date may be assessed liquidated damage fees.

Mr. Hetynok provided an update on the various construction projects:

Measure J projects:

- Cleveland Elementary School pathways renovation starts today
- Las Flores preschool replacement project a measure R project and demolition is scheduled for this summer
- McKinley Elementary School boiler replacement is in design
- McKinley Elementary School hillside stabilization, testing on hillside is currently being done to assist in developing the scope of work
- Peabody Charter School boiler replacement project is under design
- Washington Elementary School utility replacement has a contract award and starts today

Measure I projects:

- Goleta Valley JHS playground parking pavement renovation project started today
- La Cumbre JHS (not middle school) playground renovations will start in about a month
- San Marcos HS (SMHS) ADA and restroom upgrades are in design
- SMHS baseball backstop upgrade is a summer 2018 project
- SMHS pool deck replacement is a summer 2018 project
- Santa Barbara High School (SBHS) boiler/heating replacement is in design
- Santa Barbara JHS multi-purpose locker room replacement is in design

CM Morgan asked about the \$0.37 for interest earned for Measure J bond proceeds. Ms. Jetté indicated it was most likely an error and would look into it.

CM Levin joined the meeting at 5:50 p.m.

Mr. Hetynok continued with his report for Measure R projects:

- Adams Elementary School south slope repairs is a summer 2017 project
- Franklin Elementary School 30w wing rehab (outdoor teaching areas) is a summer project
- Franklin playground pavement improvements project is completed
- McKinley fire alarm system replacement is in design

Measure Q projects:

- Dos Pueblos High School stadium turn and track upgrade will be a Measure I project
- Measure Q 2010 funds were to be utilized to re-key and upgrade lock hardware for Americans with Disabilities Act and code compliance at all junior and high school sites to meet safety requirements. Project is extensive and one district carpenter and locksmith are funded with Measure Q funds to accomplish this work
- Junior high Intercom replacements are cancelled as we explore other options with new technology
- La Colina walk-in freezer is complete

- La Cuesta upgrade locks and keys close to done
- La Cumbre upgrade locks and keys is ongoing
- SMHS upgrade locks and keys is ongoing
- SBHS stadium upgrade is out to bid
- SBHS upgrade locks and keys is ongoing
- SBJHS lock and keys upgrade is ongoing

The full reports are available on-line.

Ms. Jetté asked CBOC members if it was okay to list the completed, elementary and secondary, construction projects on a separate page. CBOC members agreed.

CM Stevens requested an update on the SBHS Peabody stadium bid results. Mr. Hetyonk explained that the bids came in very high; he imagined for a variety of reasons such as sharp increase in construction cost, the lack of availability of contractors and subcontractors due to other large projects occurring at this time. He explained that other school districts had general obligation bonds recently pass and either public works projects or private projects are keeping everyone very busy. SBUSD is now advertising outside of Santa Barbara. CM Levin asked if the SBUSD accepted single bidders. Mr. Hetyonk affirmed and explained that it was to the discretion of the board. He explained that the SBUSD follows the competitive bidding process as required by the California Uniform Public Construction Cost Accounting Act and the public contract code and prevailing wages are paid for projects over \$100,000. Prevailing wages are included in the bids.

5. Overview of Current Construction Projects

Construction projects review was covered under item four.

6. Report on Sale of Bonds Phase One

Item moved to June meeting.

7. Update on National Guard Armory Property

Mr. Hetyonk provided an update on the potential purchase of the National Guard Armory by the SBUSD. He indicated the State of California was in the process of appraising the property. The SBUSD would have to purchase the property at the state's appraised value. Staff will make a recommendation to the board of education upon receipt of the appraisal. The SBUSD has done its own appraisal and found some lead contamination and fuel tanks.

8. Future meeting dates:

The next confirmed meeting dates are:

- September 11, 2017 at 5:30 in the SBUSD administration building
- December 11, 2017 at 5:30 in the SBUSD administration building
- March 12, 2018 at 5:30 in the SBUSD administration building

9. Future Agenda Items

- Report on sale of bonds phase one
- Update on state appraisal for the National Guard Armory Property

10. Tour of Peabody Stadium

Mr. Hetyonk led the tour.

11. Adjournment

Meeting adjourned at 6:40 p.m.

Minutes submitted by Alma Flores.

Minutes approved: