

Measure R2010 Citizens' Oversight Committee

DRAFT Minutes December 12, 2016

Santa Barbara Unified School District Administration Building
720 Santa Barbara St.

1. Call to Order

The Measure R Citizens' Oversight Committee (COC) meeting was called to order by Chair Gregory Levin at 5:35 p.m.

Pledge of Allegiance

The pledge of allegiance was led by Chair Levin.

Roll Call

Members present:

- Chris Morgan, business representative
- Frank Stevens, Santa Barbara Education Foundation representative
- Greg Levin, parent group representative and chair
- Lang Sligh, community representative and vice-chair (VC)

Committee members (CM) absent:

- Monica Kaderalli, parent group representative
- Taryn O'Neil, taxpayer association representative

Santa Barbara Unified School District (SBUSD) staff present:

- Alma Flores, administrative assistant
- David Hetynk, director of facilities and operations
- Meg Jetté, asst. supt. of business services

Public Comment

None.

2. Membership Update and Election of Officers

Asst. Supt. Meg Jetté spoke about the possibility of combining the Measures Q, R, I and J citizen's oversight committees (COC) into one single committee.

Committee Member (CM) Stevens noted that site visits were very helpful to see firsthand how the bond funds were spent, from beginning and end of projects.

Measure R2010 COC currently has a chair and a vice-chair and therefore there is no need for election of officers.

3. Review and Approval of March 7, 2016 Draft Minutes

Motion was made by VC Sligh to approve the March 7 minutes. Seconded by CM Stevens.

Ayes: 4 (Sligh, Morgan, Levin, and Stevens). Noes: 0. Abstentions: 0. Absent: 2 (O'Neil and Kaderalli)

Motion passed 4:0:0:2

December 7, 2016 Measure R2010 COC minutes approved.

4. Review and Acceptance of Measure Q Draft Annual Board Report

Committee moved to item five.

5. Review and Discussion of 2015-16 Draft Measure R Audit

Asst. Supt. of Business Services Meg Jetté presented the item. She announced that the Measure Q COC requested the following language be added to page 11, under the **Litigation** header *“in relationship to bond funds”*. The sentence should read: *“The District is not currently a party to any legal proceedings in relationship to bond funds.”* Committee asked the same language be added to the Measure R audit.

CM Stevens inquired about the funds spent on staff salaries. Director of Facilities and Operations David Hetynok explained that only staff that are working with bonds, for example project managers, are paid with bond funds. Staff paid from bond funds have 90 percent of their salary paid from bond funds as they spend 90 percent of their time on bond fund projects.

The 2015-16 Measure R Bond Audit is available on-line.

4. Review and Acceptance of Measure R Draft Annual Board Report

The committee returned to item four.

Chair Levin asked if the word *“watchdog”*, in the second paragraph, be replaced with *“citizens’ oversight committee”* and if the word *“that”* be removed from the sentence starting with *“We identified..”* in the paragraph under the header **Executive summary – Citizens Oversight Committee**. The revised sentence should read *“We identified no proceeds spent on teacher salaries...”* Committee members agreed and the requested changes were made to the annual board report.

Motion was made by Chair Levin to accept as modified the Measure R Annual Board Report. Seconded by VC Lange.

Ayes: 4 (Sligh, Morgan, Levin, and Stevens). Noes: 0. Abstentions: 0. Absent: 2 (O’Neil and Kaderalli)
Motion passed. Motion passed 4:0:0:2

The report will be presented to the board for formal approval on January 10, 2017.

The Measure R Annual Board Report is available on-line.

6. Financial Report Update

Mr. Hetynok distributed the Measure R2010 Revenue/Expenditure/Encumbrances Summary Report and the Measure R2010 Citizens Oversight Committee Project Expenditure Report. He reviewed the reports with the committee in the absence of Julie Avnit, Spectrum Management Solutions’ president. The information covered in the reports is through November 15, 2016.

The full reports are available on-line.

7. Overview of Current Construction Project

Construction projects review was covered under item six.

8. Future Meeting Dates

The next confirmed meeting date is:

- March 13, 2017

The committee suggested the following dates.

- June 12, 2017
- September 11, 2017

These dates will be confirmed at the March 13, 2017 Measure R COC meeting.

9. Future Agenda Items

- Update on fire alarm system at McKinley Elementary School
- Update on Combining Bond Measures I, J, Q and R COC committees in to one single committee
- Project lists funded with bond measures I2016 and J2016

10. Adjournment

Meeting was adjourned at 6:20 p.m.

Minutes submitted by Alma Flores

Minutes approved on: