

Citizens' Bond Oversight Committee

Minutes for Monday, March 13, 2017

Santa Barbara Unified School District Administration Building
720 Santa Barbara St., Santa Barbara CA

1. Call to Order

The Measure Q, R, I and J, Citizens' Oversight Committee meeting was called to order by Meg Jetté, assistant superintendent of business services at 4:40 p.m.

Pledge of Allegiance

Roll Call

Sign-in sheet was distributed.

Citizens' Bond Oversight Committee members (CM) present:

- Cyndie Young, PTA representative
- Frank Stevens, Santa Barbara Education Foundation representative
- Greg Levin, parent and PTA representative (arrived at 5:40 p.m.)
- Margie Yahyavi, Santa Barbara Education Foundation representative
- Monica Kaderalli, parent representative (arrived at 5:30 p.m.)
- Sarah Knecht, tax payer association representative
- Taryn O'Neil, bona-fide taxpayers representative

CM absent:

- Beatriz Pimentel-Flores, parent representative
- Chris Morgan, business organization representative
- Lang Sligh, community representative

Santa Barbara Unified School District (SBUSD) staff present:

- Alma Flores, administrative assistant
- Meg Jetté, asst. supt. of business services

SBUSD Consultants present:

- Julie Avnit, Spectrum Management Solutions

Public Comment

None

2. Membership Update (item was taken out of order)

Asst. Supt. of Business Services Meg Jetté, asked committee members if they were interested in finishing their current term and staying on for another three year term.

- CM Cyndie Young agreed to stay for a new term. She noted that as of next school year, 2017-18, she will no longer have a child in the SBUSD and asked to be a community or taxpayer representative.
- CM Taryn O'Neil agreed to stay for another term. She will continue to represent a taxpayers association.
- CM Frank Stevens agreed to stay. He will be the senior citizens' representative.
- Margie Yahyavi agreed to stay for a new term. She will continue as a SBEF representative.
- Sarah Knecht agreed to stay. She will continue as a PTA representative.

Alma will send out committee bond oversight member applications and the 700 forms.

3. Review of Bylaws (item was taken out of order)

Ms. Jetté reported to members that the board of education approved Resolution No. 2016/17-20 on December 13, 2016 authorizing the districts' current Measures Q and R to oversee Measures I and J. The committee's new name will be the Citizens' Bond Oversight Committee (CBOC).

CM were previously sent the bylaws via e-mail for their review. CM had no questions.

CM Stevens noted that item 5.4 in the bylaws read: Members who served on the Committee for Measures Q and R may continue to serve on the Committee, and if reappointed by the Board, shall be entitled to serve new, three new terms of two years each.

4. Financial Report Update (item was taken out of order)

Ms. Julie Avnit, Spectrum Management Solutions president, distributed Measures Q2010 and R2010 Revenue/Expenditure/Encumbrances Summary and Project Expenditure reports. She reviewed the reports with the committee. The information covered in the reports is through February 28, 2017.

Asst. Supt. of Business Services Jetté reported on behalf of Director of Facilities and Operation David Hetyonk:

- The walk in freezer at La Colina Junior High School failed structurally and had to be replaced using Measure Q funding; however, the cooler that was originally identified for replacement has yet to be addressed.
- Measure Q funded lock upgrades project is in progress. La Cumbre JHS is complete
- Measure R funded Franklin Elementary School outdoor teaching stations paving project is scheduled for the summer of 2017
- Measure R funded Las Flores State Preschool project is in design with the modular on order and demolition of the existing building is in the planning phase

Ms. Avnit noted that her financial reports are prepared with information provided by Mr. Hetyonk. The letter "C" in the reports indicates the project has been completed. In some cases there may be some outstanding invoices. The Measure R report has added the Las Flores Preschool project.

Committee asked if all funds needed to be expended to close Q and R. Ms. Jetté affirmed. She added that the remaining funds in Measure Q were going towards Santa Barbara High School's (SBHS) Peabody Stadium project. The funds from Measure R will pay for a lot of small projects.

The committee requested that the completed projects stay on the summary report. Ms. Jetté recommended the active projects be placed at the top of the report and the completed project at the end.

CM Young requested a second line, with the expenditures, be added for the walk-in freezer at La Colina JHS. This would be separate than the cooler.

Ms. Jetté provided an update on SBHS's Peabody Stadium. The summary financial report will include the different funding sources. Ms. Avnit will show the project as a separate item.

The full reports are available on-line.

CM Stevens asked if the armory was mentioned in the Facilities Master Plan (FMP) list of recommendations that the information be shared with the CBOC; and if the armory is not in the FMP plan, have staff indicate so at the next BOC meeting.

CM Monica Kaderalli joined the meeting at 5:30 p.m. The committee moved back to item three, Membership Update.

Membership Update (the committee returned to item)

Ms. Jetté asked CM Kaderalli if she would like to continue on the CBOC.

CM Kaderalli agreed to stay for another term.

Election of Officers. The committee returned to item four.

CM Knecht took over chairing the committee.

CM Young nominated CM Knecht as chair. CM Knecht accepted.

Ayes: 5 (Young, Stevens, Yahyavi, Kaderalli, O'Neil). Noes: 0. Abstention: 1 (Knecht). Absent: 4 (Pimentel-Flores, Morgan, Levin, Sligh). Motion passed: 7:0:1:4. CM Knecht is new CBOC chair.

CM Yahyavi nominated CM O'Neil as vice-chair. CM O'Neil accepted.

Ayes: 5 (Young, Stevens, Yahyavi, Kaderalli, Knecht,). Noes: 0. Abstention: 1 (O'Neil). Absent: 4 (Pimentel-Flores, Morgan, Levin, Sligh) Motion passed: 7:0:1:4. CM O'Neil is new CBOC vice-chair.

CM O'Neil noted that she would step down if CM Pimentel-Flores wanted to continue as vice-chair.

5. Review and Approval of December 12, 2016 Draft Minutes (item was taken out of order due to lack of quorum)

Approval of Minutes:

Motion to approve the Measure Q minutes by Cyndie. Second by Margie. Ayes: 6 (Young, Stevens, Yahyavi, Knecht, O'Neil). Noes: 0. Abstention: 0. Absent: 4 (Pimentel-Flores, Morgan, Levin, Sligh). Motion passed: 6:0:0:4. Measure Q, Dec. 12, 2016 approved.

Motion to approve the Measure R minutes by CM Stevens. CM O'Neil and Vice-chair Kaderalli noted they would be abstaining because they were not present. Item moved to next meeting due to lack of quorum.

6. Overview of Current Construction Projects

Construction projects review was mostly covered under item six. Ms. Jetté added that SBHS' Peabody Stadium project would begin after graduation. She suggested the committee meet at SBHS to see the stadium before construction start. The committee agreed.

Committee member Greg Levin walked in at 5:40 p.m.

Chair Knecht provided a quick update to CM Levin. She asked if he would like to continue on the committee for another term. CM Levin accepted.

7. Future meeting dates:

The next confirmed meeting date are:

- June 12, 2017 at 5:30 at the SBHS senior parking lot
- September 11, 2017 at 5:30 in the SBUSD administration building

8. Future Agenda Items

- Measure R December 12, 2016 draft minutes
- Report on bond phase one
- Report on the district's FMP recommendation regarding the armory (if any)

9. Adjournment

Meeting adjourned at 5:45 p.m.

Minutes submitted by Alma Flores.

Minutes approved: 6-13-17